

DEPARTMENT OF CORRECTIONS

Staff Development / Training Bureau

DOC Training Schedule

Employees wishing to attend any scheduled training session may register by submitting a Training Request Form to the Training Bureau. For additional information, please contact DOC Training Bureau at (406) 846-1320 ext 2307

MARCH	TIME	COURSE TITLE	SITE LOCATION	COST	HOURS
2	8am-12pm	Basic First Aid Refresher	MSP - Small Classroom		4
2	12pm-4pm	Basic First Aid Refresher	MSP - Small Classroom		4
3	6am-10am	Basic First Aid Refresher	MSP - Small Classroom		4
3	10am-2pm	Basic First Aid Refresher	MSP - Small Classroom		4
4	10am-2pm	Basic First Aid Refresher	MSP - Small Classroom		4
22-23	8am-5pm	Investment In Excellence - Phase I	Montana Women's Prison - Billings	\$241 + S&H	16
23-25	8am-5pm	Investment In Excellence - Phase I	DOC Training Center - Deer Lodge	\$241 + S&H	24

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APRIL	TIME	COURSE TITLE	SITE LOCATION	COST	HOURS
6-7	8am-5pm	Investment in Excellence - Phase II Management Development for the Future - Phase	DOC Training Center - Deer Lodge		16
13-15	8am-5pm	I	DOC Training Center - Deer Lodge	Free	24
23	9am-12pm	Parole Report Writing	DOC Training Center - Deer Lodge	Free	3
26-27	8am-5pm	Investment in Excellence - Phase II	Montana Women's Prison - Billings		16

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MAY	TIME	COURSE TITLE	SITE LOCATION	COST	HOURS
3-4	8am-5pm	Investment in Excellence - Phase I	Annex Conference Room - Helena	\$241+ S&H	16
11-13	8am-5pm	Investment in Excellence - Phase I	DOC Training Center - Deer Lodge	\$241+S&H	24
12-13	8am-5pm	Investment in Excellence - Phase II	DOC Training Center - Deer Lodge		16
18-21	8am-5pm	Effective Communication (Motivational Interviewing)	Montana State Prison - Deer Lodge	\$27	32
26-27	8am-5pm	Investment in Excellence Phase II	DOC Training Center - Deer Lodge		16

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JUNE	TIME	COURSE TITLE	SITE LOCATION	COST	HOURS
2-3	8am-5pm	Investment in Excellence - Phase II	Annex Conference Room - Helena		16
9-10	8am-5pm	Investment in Excellence - Phase II	DOC Training Center - Deer Lodge		16

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JULY	TIME	COURSE TITLE	SITE LOCATION	COST	HOURS
13-15	8am-5pm	Investment in Excellence Facilitator Course	DOC Training Center - Deer Lodge	to be determined	24